





Philbrook Wedding Guide 2025-2026







Event Spaces Overview



Villa Terrace

100 Ceremony 50 Seated Dinner 200 Standing

Discover the enchanting Villa
Great Hall & Terrace. With
charming arches, limestone
staircases, and a Terrace offering
panoramic views, behold the
stunning formal Gardens, a serene
reflecting pool, and the adorable
Tempietto.



Mabee Lobby & Rotunda

250 Ceremony 250 Seated Dinner 300 Standing

Step onto the gleaming terrazzo floors, surrounded by ornate columns and an awe-inspiring atrium. This majestic setting sets the stage for unforgettable receptions, corporate gatherings, dinner parties, and epic live music and dance floors.



Guest Lounge & Westby Patio

100 Ceremony 120 Seated Dinner 250 Standing

Indulge in the splendor of
Philbrook Gardens with
breathtaking views through the
floor-to-ceiling glass wall,
seamlessly blending the indoors
with the outdoors. Step onto the
patio and embrace the
amphitheater-style garden,
perfect for intimate dinners,
leisurely lounging, lively bands,
and delightful cocktails.



South Formal Garden

250 Ceremony 250 Seated Dinner 300 Standing

Immerse yourself in the grandeur of the South Formal Garden, the crown jewel among Philbrook's gardens. Adorned with six arched niches, each featuring benches and convenient power access, it offers a versatile and picturesque setting for any occasion. Step into this exquisite space and be enchanted by its beauty and functionality.



Tempietto Lawn

250 Ceremony 120 Seated Dinner 250 Standing

Located at the bottom of our informal gardens, you'll find our iconic Tempietto. The picturesque lawn provides a beautiful green backdrop to ceremonies and receptions alike.



East Formal Garden

200 Ceremony

As you wander from the terrace to the creek, you'll experience the seamless transition from formal to informal, reminiscent of the timeless elegance of Italian villa gardens. With fountains, pools, and long terraces adorned with lush zoysia lawns, the landscape becomes a picturesque wonderland.



Front Lawn (Premium Fees Apply)

300+ Ceremony 300+ Seated Dinner 300+ Standing

Greeted by a majestic circle drive and a sprawling grand lawn, this picturesque entrance can effortlessly accommodate gatherings of hundreds. Step beyond the ornate stucco tower fence and behold the beauty of the resilient yet stunning lawn, perfectly suited for grand tented events. Whether it's a lavish celebration or an elegant affair, this remarkable space sets the stage for unforgettable moments and cherished memories.

Wedding Packages

All Wedding Packages come included with the following amenities:

- 6p-11p Event Time for Ceremony & Reception Packages and Reception Only Packages
- 6p-8p Event Time for Ceremony Only Packages
- All Packages include Weather Back-Up Plan Spaces
- 3-Hours of Set-Up
- 2-Hours of Tear-Down
- General Admission for Wedding Party for Rehearsal
- 200 Garden Chairs
- Basic Set-Up and Custodial Clean-Up
- (1) Day-Of Garden and Indoor Photography Pass
- (1) Pre or Post Event Garden Photography Session
- Unlimited Planning Walk-Throughs
- Wedding Party Luxury Suite and Functional Suite
- Day-Of-Event Security and Venue Host
- Complimentary On-Site Parking
- One Accessibility Golf Cart
- Event Liability Insurance



Saturday Ceremony & Reception Package

Choose up to 4 Event Spaces for each part of your day!

\$15,000

Saturday Reception Only Package

Choose up to 3 Event Spaces for each part of your day!

\$12,500







Sunday Ceremony & Reception Package

Choose up to 4 Event Spaces for each part of your day!

\$12,500

Sunday Reception Only Package

Choose up to 3 Event Spaces for each part of your day!

\$10,000

Sunday Ceremony Only Package

Choose the perfect ceremony spot!

\$5,000



Weekday Ceremony & Reception Package

Choose up to 4 Event Spaces for each part of your day!

\$10,000



Weekday Reception Only Package

Choose up to 3 Event Spaces for each part of your day!

\$8,000



Weekday Ceremony Only Package

Choose the perfect ceremony spot!

\$4,000

Micro Wedding Packages

Micro Packages have a maximum limit of 40 guests. Limited to Mondays - Thursdays.

All Micro Packages come included with the following amenities:

- 6p-9p Event Time for Ceremony + Reception Package
- 6p-7p for Ceremony Only Package
- All Packages include Weather Back-Up Plan Spaces
- 3-Hours of Set-Up
- 2-Hours of Tear-Down
- General Admission for Wedding Party for Rehearsal
- 40 Garden Ceremony Chairs + 40 Garden Reception Chairs (Reception Package Only)
- (1) Day-Of Garden and Indoor Photography Pass
- (1) Pre or Post Event Garden Photography Session
- Unlimited Planning Walk-Throughs
- Wedding Party Luxury Suite and Functional Suite
- Day-Of-Event Security and Venue Host
- Complimentary On-Site Parking
- · One Accessibility Golf Cart
- Event Liability Insurance



Micro Ceremony & Reception Package

Choose up to 2 Event Spaces for each part of your day!



Micro Ceremony Package

Choose the perfect ceremony spot!

\$5,000

\$2,000

Philbrook Tented Events

If your event count exceeds our general capacity, we are saving you a seat on our Front Lawn. Plan a world-class tented wedding or private event that will not be forgotten! Enjoy both the beauty of the art, architecture and gardens of Philbrook as well as the ethereal feeling of a party under the stars in the comfort of a large format tent for you and your special guests.

Tented events at Philbrook have been featured in Martha Stewart Weddings, Vogue, The New York Times, and more.

Tented Events are completely customizable, but come included with the following standard amenities:

- 6p-11p Event Time
- Front Lawn Event Space + Up to 3 Additional Philbrook Spaces
- All Packages include Weather Back-Up Plan Spaces
- 5 days of tent construction
- 3 days of tent tear-down
- 200 Garden Chairs
- Basic Set-Up and Custodial Clean-Up
- Unlimited Planning Walk-Throughs
- Performer and Vendor Luxury Suite and Functional Suite
- Day-Of-Event Security and Venue Host
- Complimentary On-Site Parking
- One Accessibility Golf Cart
- Event Liability Insurance
- Tent Not Included

Our Front Lawn has a tent seating capacity of:

- 400 Banquet Tables
- 500+ Reception



Tented Front Lawn Event Space

Packaging is customizable including options for museum closures and all our regular optional add-ons! Pricing begins at \$20,000 for the above amenities.

Tented Events must be booked at least 6 months in advance and require approval from the Philbrook Revenue Director.

\$20,000

Optional Add-Ons



After-Hours Galleries + Garden Time

We invite you and your guests to privately view the Villa permanent galleries and gardens during an after-hours event.

Time must be utilized during event time and is not transferable to General Admission.

\$1,000/hour



Helmerich Gallery Add-On

Give your guests exclusive access to our Special Exhibition Gallery! Ask our Venue Sales Manager what will be on display during your event.

\$250/hour



Docent Tour

Learn about Philbrook from the best! Our docents will lead guests on a tour around the galleries or gardens to hit all the highlights.

Don't have time for a tour? Our docents can also be available to answer any questions while guests self-guide themselves around the museum!

We recommend 1 Docent for every 30 Guests for Formal Tours and 1 Docent for every 100 Guests for informal information.

Must be added in combination with one of the above Gallery Access packages.

\$0/Docent



Child-Care Art Studio

Include an extra space for your littlest guests! Our art studios come equipped with coloring and craft supplies, games, and more to help keep little hands busy.

\$500/**S**pace

Policy Highlights

Payment Schedule

A rental deposit of 25% of the rental value is due at the time of contract. The deposit is non-refundable and will be applied toward the overall balance. The remaining balance will be broken into 3 equal payments due at 9 months, 3 months, and 1 month ahead of the big day.

Event Hours

All after-hours events require a start time of 6:00PM or later. All events must end no later than 11:00PM. Each rental includes at least 1-hour of setup and 1-hour for cleanup.

Catering

We have an amazing list of our favorite local caterers to choose from. You are required to select a caterer for the provided list.
Limited exceptions will be considered for events with unique cultural, ethnic, or religious requirements.

Wedding Coordination

All standard weddings are required to have a full service wedding planner. All micro weddings are not required to have a wedding planner, but we highly recommend micro-reception packages have a day-of coordinator. We have a curated list of amazing planners for you to choose from!

Music

Philbrook is in a residential area and takes pride in being a good neighbor. Event hosts agree that any noise and music resulting from Event will not be audible outside the Philbrook property and will turn off at 11:00PM.

Decorations

Décor may not be affixed to any wall, floor, or ceiling. Restricted items on property include but are not limited to sparklers, fireworks, glitter, pins/tacks, confetti cannons, live animals, and items that are non-compliant with the museum's Integrated Pest Management plan. No live flame candles are allowed at an Event, except for food-warming purposes.

Exhibitions

Philbrook is a not-for-profit fine arts museum with a mission to serve our community. Exhibitions are subject to change periodically, and Philbrook cannot guarantee that the rental space as specified in the agreement will remain unchanged. Philbrook reserved the right to install works of art in and about Museum and Garden spaces.

Equipment

We have a limited supply of tables and chairs available for use. We recommend renting a majority of your equipment needs from third-party vendors.

Parking

Philbrook's parking lots can accommodate over 150 vehicles. Guests are welcome to self-park or Event hosts can contract a third-party valet service.

Set-Up and Break-Down

All setup and breakdown of events must occur on the same day unless prior arrangements have been approved by the Venue Sales Manager. Philbrook staff will not accept or sign for vendor deliveries. The Museum is also not responsible for any materials, rentals, or décor left behind.

Maintenance

Event hosts, caterers, and vendors are responsible for their own cleanup. In-house maintenance staff will be present to handle facility equipment, custodial cleanup, and emergencies. If additional maintenance or cleanup is necessary, additional fees may apply.

Accessibility

All spaces within the Museum are ADA-accessible. Philbrook has a golf cart that can easily transport guests anywhere in the Gardens.

Alcohol

Allowed! All alcohol must be served by a Philbrook-approved and licensed bartender. Philbrook has a strict "no shot" policy, all liquor must be served in a mixed drink. The bar must close 30 minutes prior to the event ending, with a maximum of five hours of serving time.

Smoking

Philbrook is a smoke-free campus. Smoking, including but not limited to cigarettes, electronic cigarettes, and cigars, is not allowed anywhere in the Museum or on the grounds.

Staffing

Philbrook will provide on-site security and custodial staff for the duration of the event. All Events will include a designated Philbrook Event Host to assist with planning and day-of logistics.

Pet-Friendly

Philbrook allows dogs to be present during wedding ceremonies and photographs. Dogs must always be accompanied by a handler and are not permitted to take off the leash at any time. No pets are permitted inside the Villa or Galleries. Only service animals for persons with disabilities are permitted inside. Unfortunately no cats are allowed out of respect for our own garden cats' territory.

Discounts

We offer a 10% discount to active military hosts. "Host" for these purposes is defined as the wedding couple or the parents of wedding couple.

Preferred Partners

Required Caterers

Please note that Philbrook has carefully selected specific catering partners based on their exceptional quality of food, professional service, and experience in catering for events of all types and sizes. All events require selection of a caterer listed below.

Andolini's and Prossimo

Catering Manager: Ashley Brown Email: catering@andopizza.com Web: andopizza.com/catering

Elote and The Vault

Elote Catering Manager: Trinity

Carter

Email: catering@elotetulsa.com/catering@elotetulsa.com/catering@elotetulsa.com

The Vault Catering Manager:

Valerie Stanglin

Email: catering@vaulttulsa.com

Web:

vaulttulsa.com/cateringmenu

GB Provision

Catering Managers: Caleb Hunt

and Noah Bush

Email: philbrook@gbprov.com
Web: gbprov.com/our-concepts

Justin Thompson Catering

Catering Manager: Keli Cody Email: catering@itrgroup.com

Web: tulsacatering.com

Catering by PartyServe

Catering Manager: Jaana

Donathan

Email: info@partyserve.com

Web: partyserve.com

McNellie's Group

Catering Manager: Natalie

Alexander

Email: natalie@mcnellies.com

Web: mcnelliesgroupcatering.com

Ludger's Catering

Catering Manager: Lindsay Freitag Email: sales@ludgerscatering.com

Web: <u>ludgerscatering.com</u>

Provision Pantry

Catering Manager: Amber Behrens Email: provisionpantry@gmail.com

Web: <u>provision-pantry.com</u>

Preferred Planners

We believe that every event is unique and special, and we want to ensure that you have the best possible experience from start to finish. That's why we have carefully curated a list of preferred partners who share our commitment to excellence and are dedicated to providing exceptional and quality services.

Annie Brady Designs

Lead Planner: Annie Brady

Email: Weddingsandevents@anniebradydesign.com

Web: anniebradydesign.com/ Social: @anniebradydesign

Bethany Faber Events

Lead Planner: Bethany Faber

Email: <u>bethanyfaberevents@gmail.com</u>

Web: bethanyfaber.com

Social: @bethanyfaberevents

Infinity Rose Events Co

Lead Planner: Jenna Sanchez

Email: infinityroseeventsco@gmail.com

Web: <u>infinityroseeventsco.com</u> Social: @infinityroseeventsco

Bee Balanced Events

Lead Planner: Sarah Davis

Email: <u>sarahdavis@beebalancedevents.com</u>

Web: <u>beebalancedevents.com</u>
Social: @beebalancedevents

Ever Something

Lead Planner: Olivia Sanchez

Email: olivia@eversomething.com

Web: eversomething.com

Social: @eversomethingevents

XO Event Co

Lead Planner: Whitney Hewitt Email: hello@xoeventco.com

Web: xoeventco.com Social: @xoevent.co

Preferred Partners

Audio Visual

- Integrity Lighting Inc
- Redline Entertainment

Transportation

- Old Urban Trolley
- Royal Valet
- Royal Wedding Car

Rentals & Decor

- Balloon Therapy Tulsa
- Komplete Rental
- Magpie
- Party Perfect Event Rentals
- Party Pro Rents
- Stay Gold Events

Accommodations

• Brut Hotel - Ask about our Philbrook room rate!

Florals

- Anthousai
- Ever Something
- Flower Shop Pryor
- Okie Floral Co
- Penelope and Lu

Stationary

- Alexa's Illustrations
- Minted Weddings Ask about how you can receive 25% off your order!









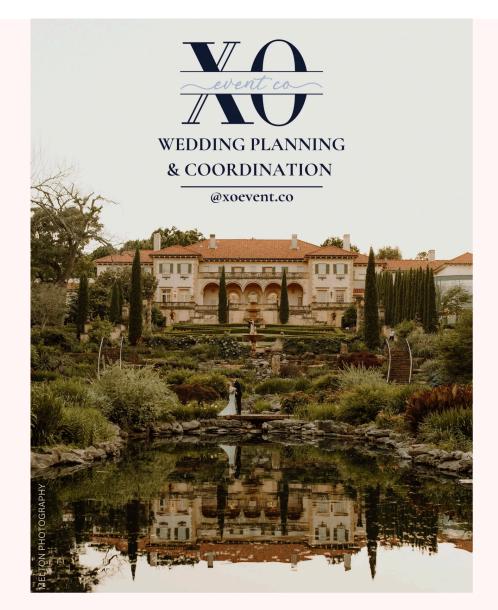
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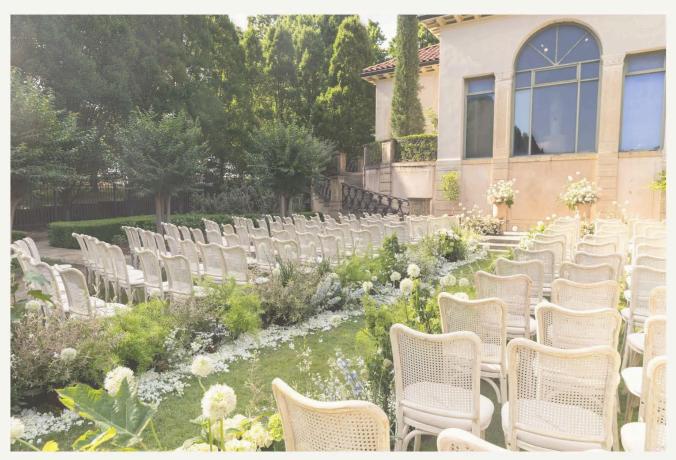


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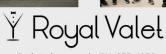












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GETTING MARRIED? HOSTING AN EVENT?

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CONTACT US $_{\odot}$ shan@oldurbantrolley.com $_{\odot}$ TODAY: $_{\odot}$ 918-694-1156 $_{\odot}$ Oldurbantrolley.com



THE NEW STANDARD FOR EVENT ENTERTAINMENT

ENTERTAINMENT















Lets Get started



Take the Next Steps

Meet Us in Person

We would love to meet you in person! Feel free to schedule a tour of Philbrook below.

We are so excited you are thinking of Philbrook for your big day!

Our Venue Sales Team will follow up with you as soon as possible. In the meantime, feel free to view our photo gallery linked below to start envisioning of your big day and visit our website to preview our FAQs. If it all feels right, we encourage you to go ahead an schedule a tour with us below!

Philbrook Wedding Photo Gallery

We hope to see you soon!

Philbrook Venue Sales Team
2727 South Rockford Road
Tulsa, Oklahoma 74114
918-748-5399
events@philbrook.org | www.philbrook.org/visit/host-an-event